



Other
VOICES
Journal of the Literary and Visual Arts

Volunteer Application

Other Voices is an Edmonton-based, not-for-profit publishing society that depends entirely upon volunteer power to thrive and survive.

OV volunteers gain valuable skills and experience in areas such as proofreading, copy editing, event planning, advertising, magazine layout, graphic design, distribution, website management, fundraising, finance, grant application and more.

If you are interested in becoming an OV volunteer please fill out the following form and submit it to Other Voices: Other Voices Publishing Society, Box 52010, 8210-109St, Edmonton AB, T6E 1N3. You may also fill out the application form online at www.othervoices.ca/volunteer.

Name: _____

Address: _____

Phone: _____

Email: _____

1. Why would you like to volunteer for Other Voices?

2. What kinds of skills would you bring to our collective?

3. How much time, per month, would you have to dedicate to OV?

4. In what departments would you be interested in volunteering (check as many that apply)?

Editorial Collective (reading submissions, choosing publishable pieces, seeking out art & artists, writing rejection letters, seeking out writers for articles, copyediting)

Production (layout, dealing with printers, proofreading)

Distribution (subscriptions, mail-outs)

Website Management (up keep, choosing weekly feature stories)

Fundraising/Finance (Grant applications, bookkeeping, budgeting)

Promotions (creating ads, seeking out advertisers, orchestrating ad exchanges)

Submissions (collecting submissions and organizing, keeping track of authors and pieces through a variety of spreadsheets)

Writer (Writing features, reviews, press releases)

Event Planning (launches, fundraisers)

5. How long (in months) can you commit to being an OV volunteer?

Thank you for your interest in Other Voices, you will hear from us soon!